



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT NIRANJAN KESHARWANI COLLEGE, KOTA, DIST. BILASPUR
Name of the head of the Institution		Mr. B. L. Kashi
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07753253210
Mobile no.		9425220962
Registered Email		gnkckota@gmail.com
Alternate Email		sapanapawar22@gmail.com
Address		Government Niranjana Kesharwani College Kota, District Bilaspur
City/Town		Kota
State/UT		Chhattisgarh
Pincode		495113

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Mr. Kishore Minj			
Phone no/Alternate Phone no.		07753253210			
Mobile no.		8319371412			
Registered Email		gnkckota@gmail.com			
Alternate Email		kishoreminj456@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://gnkckota.ac.in/Uploads/AOAR%202017-18_2021086135404.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://gnkckota.ac.in/Uploads/Academic%20Calender%202018-19_20202710053629.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	B	2.55	2015	15-Nov-2015	14-Nov-2020
6. Date of Establishment of IQAC			04-Sep-2018		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Sports Training Programme for State Level Competition	01-Dec-2018 05	19
One Day Workshop on Students Career Guidance	31-Oct-2018 01	73
Digital Literacy & ICT oriented Programme for the Staff and Students	27-Aug-2018 04	64
Awareness Programme for Gender Equality	13-Aug-2018 01	75
Environmental Awareness and Cleanliness Programme	08-Jun-2018 245	114
Systematic Voters' Education and Electoral Participation Programme	25-Aug-2018 81	68
Health and Hygiene Programme	29-Aug-2018 160	85
Student Orientation Programme	04-Sep-2018 01	382
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Sports Department	Sports Equipments	State Government	2018 30	99166
Sports Department	Sports Ground Maintenance	State Government	2018 35	24836
Library	Books (All Students)	State Government	2018 30	425000
Library	Free Book Scheme for SC Students	State Government	2018 25	60600
Library	Free Book Scheme for ST Students	State Government	2018 25	29500
Govt. Niranjan Kesharwani College Kota	Free Stationery for SC/ST Students	State Government	2018 45	59990
Govt. Niranjan Kesharwani College Kota	Workshop & Maintenance	RUSA	2018 25	100000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Special focus was given to mobilizing the SVEEP programme to create awareness amongst masses for free and fair elections to ensure the participation of everyone in the electoral process keeping in view the forthcoming Assembly Elections. 2. Special Coaching sessions were organized for the promising players in various disciplines. 3. Health and Hygiene Programme targeting relevant health issues for all the stakeholders of the college was organized.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Special focus should be given to mobilizing the SVEEP programme to create awareness amongst masses for free and fair elections to ensure the participation of everyone in the electoral process keeping in view the forthcoming Assembly Elections.	The following programmes were organized Lecture on Systematic Voters Education and Electoral Participation and Debate Competition, Loktantra Bandhan Karyakram, SVEEP Quiz Competition, Matdata Jagrukta Raily, EVM and VVPAT Presentation and Training and Matdata Jagrukta Shapath and Lecture on SVEEP.
To organize programs on health awareness for the students as well as the staff of the college.	The health issues of the stakeholders including students and the staff of the college is an essential area so a series of dedicated lectures was organized on topics like tobacco addiction, tuberculosis and sickle cell anemia by trained professionals under the aegis of Red Cross Society of the college.
Special sports training programme are to be provided to the promising students of the college in various	Special sports coaching sessions were organized for the students in volleyball, Kabaddi, Cricket, Kho-kho,

disciplines	Archery and Athletics which yielded rich dividends as many students from the college represented the state and national teams in the above mentioned disciplines.
Awareness Program for Gender Equality	Lecture on "Beti Bachao and Beti Padao" was organized and the girl students were encouraged to open "Sukanya Samridhi" accounts.
To make the learning and teaching process more ICT oriented.	As per the ICT drive initiated in the college last academic session the students and teachers of the college are using ICT-based studies and teaching, so that the changes and innovations under the Higher Education Department in the changing times keep the students and faculty updated.
To upgrade the college library keeping in view the requirements of the students in the college	Special enrichment drive for the upgradation of the library has been initiated keeping in view the requirements of the students in the college.
View File	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	13-Dec-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Modules in operation currently: 1. Applying the college website and Email of higher authorities, university, faculty members as well as coordinators of different committees / cells. 2. Mass messaging system - within group of all regular students, group of all teachers, 3. Notification by college notice board, departmental notice board. 4. Using whatsapp group of faculty members, research student groups, PG students group. 5. Through

meetings of staff council, student induction program and additional meetings as per required. 6. Submitting the data on AISHE portal. Description: The Institution has well organized management information system under which the IQAC plans the various activities for better performance in academics and for overall development of the institution. The activities planned are then implemented by the various committees concern to achieve the planned goal. After implementation the achievement and problems in the form of feedback is placed before the staff council and other constitutional bodies. The bodies discuss the problems and outcomes thoroughly and recommend its suggestion for better planning in next session. Information of various activities is given to the students by Notice Boards, Website and also by sending Group SMS. Information to teaching and non teaching staff is provided through Email and Whatsapp group. Not just for teaching and nonteaching staff but also information to students are circulated through whatsapp group, for each class there are separate whatsapp group to give important message. Mass messages are sent to the students for various activities like notifications, various schedules. Whatsapp group are the most convenient way of conveying message not just to staff but also to students in real time basis.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our college is affiliated to the Atal Bihari Vajpayee Vishwavidyalaya Bilaspur Chhattisgarh. We follow the curriculum prescribed by the university. We have to abide by the Academic Calendar provided by the department of higher education. The curriculum provided by the university serves as a framework for teaching and learning in the college The curriculum is a learning-centered one rather than being a content driven one which places learning at the forefront of all curricular development activities. Although the programmes and courses are designed at the state level but our teachers have their say as members of boards of studies. The Heads of all the departments prepare their own departmental schedules and guidelines. The IQAC helps in strategizing the best methods to successfully implement the curriculum. Effective delivery of the curriculum is ensured by the active implementation of the time plan. At the

very beginning of the academic session orientation programme is organized for the students of first year of all the disciplines to drive home the desired aims and objectives of different courses and programmes. Aspects of holistic learning are brought into early undergraduate years, Different faculties devise and methodise approaches to address the academic requirements of the students. While designing the lesson plan there is a focus on the relevance of the academic outcome and the requirements of students in the context of professional practice. Students are also encouraged to develop their persona and become a best product excelling in qualities ensuring employability. Senior students become excellent mentors and with their supervision the juniors learn the fundamentals of the learning process of the higher education institutions that contributes to the development and delivery of learning in a meaningful, holistic manner. Yearly lecture planning is a complex process where faculty defines intended learning outcomes, assessments, content and pedagogic requirements necessary for student success across an entire curriculum. The faculty members are encouraged to prepare an active plan for their classroom teachings for the whole academic session before the academic year commences. The HODs are directed to make sure of the same. The preparation of such a plan helps with equal and effective distribution of lectures engaging all the faculty members actively in the teaching process. This helps in keeping the clarity of distribution of curriculum and timely completion of the course well before the start of the final examination at the end of the curriculum year. All the student members are encouraged to attend the seminars presented by the fellow student members to brush up their knowledge of the topics and to add the individual insights for enhancement of theoretical as well as the practical knowledge of the topics covered. The projects, if any, are allotted after careful consideration of their qualifications, subject specializations, experience and performance.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	Nil	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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NA	Nil	Nil
View File		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NA	Nil
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The college has a well organized feedback system to obtain feedback from all the stakeholders like students, teachers, parents and alumni. Feedback forms are available both online and offline for anyone who wishes to share his/ her feedback with the college. Feedback from the concerning stakeholders are the most significant indicators of the improvement of the academic environment of the college. The college then analyses the feedback from various stakeholders obtained from both online and offline means. The outcomes of the feedback analysis are then brought before the IQAC. The members of the IQAC discuss and finalize the due course of action for a particular academic year on the basis of the feedback received by the college. Areas in which the college has received negative or poor feedback are the main focus of the quality enhancement of the college. These areas are taken as challenges and careful and sustained efforts are initiated to improve upon the shortcomings.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	-	230	845	230
BSc	-	90	628	90
BCom	-	90	207	90
MA	Hindi Literature	20	118	20
MA	Political Science	20	96	18
MA	Economics	20	18	5
MA	Sociology	20	93	20

MA	English Literature	20	28	10
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1075	111	15	6	15

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
15	5	3	1	Nil	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students are at the core of every academic and co-curricular activities of the college. Mentoring of students is done keeping in view the overall improvement of the persona of the student. Equal emphasis is given to the academic, social, cultural and sports related activities. The respective departments maintain the records of internal tests/class tests/surprise tests, attendance records, seminars etc related to the reviewing of the performance of the students. Teachers maintain interaction with students through individual meetings. The students of our college get excellent guidance in the sports activities. College NSS, Red Cross Units lead the way to inculcate social, cultural and moral values amongst the students. Parents are regularly informed about their ward's attendance and academic performance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1186	15	1:79

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
19	15	4	Nil	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NA	Nil	NA

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nil	NA	NA	Nil	Nil

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has taken initiatives to ensure continuous internal evaluation :Biennial internal examinations for the yearly courses are organized according to the academic calendar. Departmental seminars on subject topics in Post Graduate classes (semester system) are organized. • Multiple Choice Questions, Short answer questions, regular class tests, surprise tests are organized.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to the Bilaspur University and hence the pattern prescribed by the University is strictly adhered to. The Department of Higher Education Chhattisgarh provides an academic calendar that specifies the date of commencement and end of the classes for each exam along with the government holidays.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://gnkckota.ac.in/Uploads/Result%20Analysis%202018-19_2021096164757.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	Nil	NA	Nil	Nil	00

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://gnkckota.ac.in/Uploads/Student%20Satisfaction%20Survey%20\(SSS\)%202018-19_2021096165934.docx](https://gnkckota.ac.in/Uploads/Student%20Satisfaction%20Survey%20(SSS)%202018-19_2021096165934.docx)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
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Nil	0	NA	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	NA	Nil	00
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NA	Nil
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nil	0	NA	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	Nil	Nil	00
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	30	Nil	2
Presented papers	7	30	Nil	2
Resource persons	Nil	Nil	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NA	NA	Nil	Nil
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	Nil
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Environmental and Sustainable Development Programme	NSS	Plantation in the College Campus	15	114
SVEEP	NSS SVEEP Cell	Matdata Jagrukta Programme	6	68
NSS Godgram Activities	NSS	Cleanliness Drive in Godgram Laripara	1	18

Beti Bachao Beti Padhao Yojna	NSS	Awareness Programme for Gender Equality	8	75
Health Awareness	NSS Youth Red Cross Society	Lecture on Health Awareness	12	85
Yoga and Fitness	NSS Youth Red Cross Society	International Yoga day celebration	15	42
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	00	NA	00
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nil	Nil	00
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2.24	2.24

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
N-List	Partially	2.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	36619	1133142	1544	460770	38163	1593912
Reference Books	1823	335215	269	87425	2092	422640
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	47	1	1	0	1	1	11	10	0
Added	0	0	0	0	0	0	0	0	0
Total	47	1	1	0	1	1	11	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5.75	5.75	2.24	2.24

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in

institutional Website, provide link)

Situated amongst the beautiful Maikal Range the college sits pretty in a sprawling 15 acre campus College has an adequate infrastructure which consists of 14 class rooms, 5 laboratories, Computer Lab 1 Hall(open auditorium), girls common room, principal chamber, staff room, office and library, cycle stand, 4 washrooms, water-coolers. Funds are generated for physical maintenance and utilization of infrastructure by self financing, janbhagidari samiti, state government funds etc. Around 47 computers are available for use by student faculty.. This is overseen by a designated teacher and a computer operator. A dedicated Librarian keeps check on upkeep of the library, assisted by a book lifter. The activities like the library neat and clean and free without insects are done frequently by library staff. A dedicated sports officer overlooks maintenance of sport ground and related sports material and equipment. The college garden,cycle stand, wash rooms are well managed and maintained by the local labourers paid by self finance. The college administration formulates committees for physical maintenance and verification. Annual physical verification is taken up by such committees. College adopts manual and computerized systems for recording and maintenance of records.

https://gnkckota.ac.in/Uploads/Achievements%20of%20The%20College%202018-19_2021106075114.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0
Financial Support from Other Sources			
a) National	NA	Nil	0
b) International	NA	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
One day workshop on students career guidance	15/01/2019	78	Organized by College
Mentoring	10/08/2018	1186	Organized by College
Coaching For Slow Learners	13/09/2018	110	Organized by College
Health and Hygiene Programme	29/08/2018	85	Youth Red Cross Society NSS Unit of the College
Orientation Programme	04/09/2018	382	Youth Red Cross Society NSS Unit of the College
Yoga, Meditation	21/06/2018	42	Youth Red Cross Society NSS Unit of

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career Counseling and Guidance Scheme	68	14	5	5

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	Nil	Nil	00	Nil	Nil

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	128	Graduation	Arts, Commerce, Science	List attached	List attached

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural Activities	College/Block/	128

	District/ University Level	
Sports	College, Inter College, University, Zonal	162
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NA	Nil	Nil	Nil	00	00
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council comprises the elected members amongst the students of the college. The student council is constituted in accordance with the guidelines of the Department of Higher Education. The office bearers constituted as an elected body comprising President, Vice President, Secretary, Joint Secretary and Class representatives. Out of these posts one is reserved for girls as per the directions of the Department of Higher Education. The complete procedure is kept transparent. The entire activities have been performed under the supervision of Professor in-charge, as directed by the Principal. The constitution, functions and activities of the Student council is enshrined in the schedule of the college program /calendar. The departmental associations are formed in postgraduate departments which are constituted by merit / mass opinion, as per the norms of the department and their activities are conducted under the guidance of the Head of the department concerned. The members of the students council actively participate in the committees like NSS, Nature Club, SVEEP, Red Cross Society etc. The student council represents their active participation during the various meetings organized in the institution for academic and administrative purposes and they give their suggestions as well as their cooperation. Students' council ensures a disciplined atmosphere in the college. The Student Council organizes different cultural programmes to observe important days such as Teachers Day, Republic Day, Independence Day etc. Annual day is celebrated in the college by the Students council with gusto celebrating the cultural diversity of our indigenous culture : during the annual sports day various sports and games are also organized in the college along with the cultural events. Meritorious students and students who excel in cultural and sports activities are given prizes to encourage their talent Activity of student council and representation Enrolled students of our college contribute through their active participation in various committees. Their participation, suggestions, views and healthy representation in various academic, administrative and extracurricular activities through departmental Board of Studies, Internal Quality Assurance Cell, Amalgamated Fund committee, Sports committee, Cultural committee and other different committees along with various student unit like departmental association, NCC, NSS, YRC and student council help in proper execution and functioning of the committees. The College has an active Student Council which is constituted through direct election/as per guidelines provided by the department of Higher Education, Government of Chhattisgarh under the recommendation of Higher education of India / Lyngdoh Committee. Apart from the activities of the student council concerned to the college, the departmental associations have performed their activities as per the requirement of the department concerned. The students have active

representation in the academic bodies of the institution. The Board of Studies of every department has a post graduate meritorious alumnus as student representative. The student representative contributes in the curriculum design and development. The feedback of the students is also considered while designing the curriculum. The Student Council draws up the program of activities to be undertaken by the council during the academic session and make necessary contributions towards the implementation of the program like debate, quiz competition, model exhibition and other competitions.. The President of Students Council constitutes a Student Grievance Redressal Society and Student Welfare Society. Through both these Societies, the grievances of the students are readdressed in consultation with the College administration. The Student Council also participates in the extension activities conducted by the NSS unit, NCC unit, Red Cross unit etc. These include Plantation Program, Blood Donation Camp, Health Awareness Campaign, Cleanliness drive etc. Thus the Student Council has a proactive role in the academic, administrative, cultural activities of the college contributing towards the healthy atmosphere.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

22

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Janbhagidari committee of the college is formed in accordance with the government guidelines. The committee members are representatives from all walks of the society, the committee also includes two alumni of the college. The committee actively participates in the all the major initiatives of the college, keeps a watchful eye on the various academic and non academic activities from time to time and it also offers suggestions for the proper utilization of the Janbhagidari fund of the college as the college requires the committee to approve the expenditure from the aforementioned fund. The IQAC functions as the monitoring agency for the various quality initiatives taken up by the college it also promotes participative management to achieve quality standards in academic and non academic activities . Out of various practices of decentralization and participative management notably two practices are - i. All Postgraduate departments have an organized departmental association consisting of selected / nominated students coordinated by a Prof. in charge under the supervision of HOD, performing various academic and administrative activities like conduction of seminar tests under internal assessment, use and management of departmental library, management of laboratory equipment/items. ii. Cultural committee is constituted in our college comprising representatives from all stakeholders performing various student centric academic and extracurricular activities coordinated by a senior Professor under the

supervision of the Principal.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The first year/semester admissions are done online through the admission portal of the affiliating University. Following the guidelines provided by the department of Higher education, Govt. of Chhattisgarh, the entire admission procedure is governed by admission committees, which are formed department wise for PG and subject group-wise for UG. Ph. D. program is being taken into process as per the meetings and decisions taken by the parent university as per UGC regulations. All reservation rules laid down by the state government and Higher Education department are strictly followed.
Industry Interaction / Collaboration	Students are visiting the local institutions to prepare themselves for the future challenges.
Human Resource Management	Motivating and facilitating the faculty members to participate in refresher and orientation courses, conduction of short term computer program for non teaching staff, organization of workshop on different safety measures have been performed. Self appraisals of teachers through maintenance of academic dairy, establishment of grievance redressal cell, anti ragging committee, sexual harassment committee etc. are functional
Library, ICT and Physical Infrastructure / Instrumentation	The following initiatives have been taken up by the college for infrastructure development: 1.Laboratory Automation 2.Procurement of books for college library 3. Maintenance of the college building 4..Renovation of the College garden 5. Well equipped library with N-List
Research and Development	Faculty members are motivated to publish their research work and participate in research seminars.Encouraging faculties to act as Ph. D supervisor.

<p>Examination and Evaluation</p>	<p>Details of various courses, syllabus, examination pattern and examination process are provided to the students at the time of admission through admission brochure and respective departments.</p> <p>The dates of internal exams, unit tests, assignments and seminars are declared well before through notice.</p> <p>The dates of UG and PG yearly examinations are declared by the affiliating Bilaspur University at least one month before the commencement of the examination.</p>
<p>Teaching and Learning</p>	<p>An orientation programme is conducted after the admission process for the first year of UG and PG students, so that they can understand the semester system, internal tests/assignment/seminar system and examination system. The details of the academic calendar showing the academic activities of the session are provided by the department of higher education of state government/ university and are displayed to the students through the notice board and also through the college website. The time-table of classes is prepared by the college committee and lesson plan in a subject/paper/unit is prepared by every faculty at the beginning of each session. The daily progress is also maintained in the form of a teaching diary and verified by the head of the department and then by the principal.</p> <p>The teaching process comprises: ClassRoom Learning, PowerPoint Presentation, Assignments, Seminars and Web based resources. A copy of the syllabus is maintained for students by each department. Outline of the course schedule and topics to be taught by the teacher, is provided to the student prior to the commencement of classes.</p> <p>Students are evaluated regularly through internal tests, assignments and seminars. Learning is made more student-centric by encouraging them to prepare a detailed note/report on their seminar/ project topics and discuss their seminar topics/ project reports through power point presentation under the supervision of faculty members. Besides, workshops, group discussions, field study, participation in quiz, Poster and Model Presentation, participation in extension activities, etc are also included in the academic</p>

	practices. The college has a rich, well equipped and automated library with N-List and internet facilities. Different departments have their own departmental libraries for PG students.
Curriculum Development	Being a government college we have to follow the curriculum provided by the affiliating Bilaspur University. But the teachers of our college as members of Boards of studies in many subjects have their say in the curriculum development committee meetings.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Communication with the Department of Higher Education Govt. Chhattisgarh, Bilaspur University, UGC CRO Bhopal, RUSA, State Project office Raipur and concerned officials have been made through Email.
Administration	As far as practicable the administrative activities based on the use of e-facility is used extensively, which helps in faster communication and timely completion of work. All the HOD and principal office communicate via Email. E mail is the mode of communication within the institution for providing the centralised information about the rule, regulations, notices and circulars of the government and parent university.
Finance and Accounts	As the college is a government institution as per the rule of the Govt. All salaries are made online in e- kosh software of the Department of finance Govt of CG. All the payment of salaries is done through online transactions. The payment of purchase of various articles are done through treasury challan by making an online bill. All grants from the government agencies are received through online transactions.
Student Admission and Support	Disbursal of Scholarship and application for scholarship is done through a specific portal developed by the Govt. of Chhattisgarh. Admission of the student is done online through the admission portal of the parent university.
Examination	As of now the majority of the examinations are conducted in the offline mode but the students of the

college register themselves for the examination through the dedicated portal of the affiliating university and the facility of revaluation/ rechecking has also been provided online to the students.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NA	NA	NA	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Digital Literacy Programme for the Staff	Digital Literacy Programme for the Staff	27/08/2018	30/08/2018	15	3
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	10/12/2018	31/12/2018	22
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. General (Compulsory) General Provident fund, Family Benefit Fund,	General (Compulsory) General Provident fund, Family Benefit Fund,	Scholarship: Ekikrit, BPL Scholarship Merit Scholarship, Divyang

<p>Group Insurance Gratuity 2. Allowances Dearness Allowance House Rent Allowance Washing Allowance (Only For Class IV) Cycle Allowance (Only For Class IV) Dress Allowance (Only For Class IV) City Compensation Allowance Medical Allowance (Only for Class III IV Optional) Accountancy Allowance (Only for Accountant) 3. Medical Medical Reimbursement 4. Leave Casual Leave (13 Days) Half Pay Leave on Medical Ground (20 Days) Earn Leave (10 Days per year) Leave not due Maternity Leave (6 Months) Paternity Leave (15 Days) Study Leave (2 Years) Teacher Fellowship (for Teaching Staff) Summer and Winter Vacation (for Teaching Staff) 5. Remuneration/Honorarium Examination remuneration</p>	<p>Group Insurance Gratuity 2. Allowances Dearness Allowance House Rent Allowance Washing Allowance (Only For Class IV) Cycle Allowance (Only For Class IV) Dress Allowance (Only For Class IV) City Compensation Allowance Medical Allowance (Only for Class III IV Optional) Accountancy Allowance (Only for Accountant) 3. Medical Medical Reimbursement 4. Leave Casual Leave (13 Days) Half Pay Leave on Medical Ground (20 Days) Earn Leave (10 Days per year) Leave not due Maternity Leave (6 Months) Paternity Leave (15 Days) Study Leave (2 Years) Teacher Fellowship (for Teaching Staff) Summer and Winter Vacation (for Teaching Staff) 5. Remuneration/Honorarium Examination remuneration Allotment of Government Quarter Loans and Advances for Class III IV Employees Compassionate Appointment Pension Family Pension</p>	<p>Scholarship, Revaluation system, Books for SC, ST</p>
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

All financial transactions, purchases and expenditures are done by the Principal as per Govt. norms duly recommended by the Purchase Committee of the college and proposed by various departments. The effective and efficient use of financial resources is ensured through a proper system adopted by the college. College gets funds from four different sources, such as University Grants Commission, State Govt. Higher education department, Janbhagidari samiti, funds generated through self financing courses. The internal financial accounting is done every month and is completed before 10th of every month considering all the previous month transactions. After completion of the monthly accounts the same accounts are audited by the internal auditors from departmental staff appointed by the Principal. The External Audit is undertaken by AG and Govt. of Chhattisgarh auditors. Sometimes Chartered Accountants are also engaged to audit the accounts of the college, especially the accounts of grants provided by UGC/CG/COST/Self financing/Autonomy.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government	Funds/ Grnats received in Rs.	Purpose
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funding agencies /individuals		
NA	0	NA
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6.4.3 – Total corpus fund generated

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6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	Yes	A specialized committee appointed by the Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Discussion of academic performance 2. student facilities and motivation 3. maintenance of infrastructure and lab facility
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6.5.3 – Development programmes for support staff (at least three)

Family Tour and Gathering, Orientation, Physical and Mental Health Checkups

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Academic audit has been initiated in the college. 2. Online learning programme for teaching and non-teaching staff. 3. Systematic and synchronized feedback system has been initiated to obtain feedback from the stakeholders.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Student Orientation Programme	06/08/2018	04/09/2018	04/09/2018	382
2018	Health and Hygiene Programme	06/08/2018	21/06/2018	07/02/2019	85
2018	Systematic Voters Education and Electoral Participation Programme	06/08/2018	25/08/2018	16/11/2018	68

2018	Environmental Awareness and Cleanliness Programme	06/08/2018	08/06/2018	11/02/2019	114
2018	Awareness Programme for Gender Equality	06/08/2018	13/08/2018	13/08/2018	75
2018	Digital Literacy ICT oriented Programme for the Staff and Students	06/08/2018	27/08/2018	30/08/2018	64
2018	One Day Workshop on Students Career Guidance	06/08/2018	31/10/2018	31/10/2018	73
2018	Sports Training Programme for State Level Competition	06/08/2018	01/11/2018	05/11/2018	19
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness Program for Gender Equality, Beti Bachao Beti Padhao Programme	20/08/2018	20/08/2018	39	36
Awareness Lecture on Sukanya Samridhi Yojana	06/09/2018	06/09/2018	35	31
Health and Hygiene Programme	29/08/2018	07/02/2019	45	40

Rangoli Competitions	28/01/2019	28/01/2019	8	Nil
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1.Clean Campus Drive 2. Awareness campaign for no use of single plastic. 3. Energy saving awareness programme

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	30/07/2018	01	Plantation Programme	Promoting Environmental Awareness Social Awareness.	78
2018	1	1	15/09/2018	20	Swachhta Hi Seva Abhiyaan	Environmental and Cleanliness Awareness	62
2018	1	1	02/10/2018	01	Mathatma Gandhi Jayanti	Swachhta Jagrukta Karyakram	48
2018	4	4	25/08/2018	90	Loktantra Bandhan Karyakram, Maanav Shrinkhala, Matdata Jagrukta Raily, Matdata Jagrukta Shapath	Systematic Voters Education and Electoral Participation	68
2018	1	1	14/12/2018	07	NSS camp in Village Gokulpur, Dist.-Bil	Awareness Programme among Villagers	50

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Teaching Staff	02/07/2018	AS the college is a government institution we follow the rules and regulation applicable for the government employees of Govt. Of Chhattisgarh.
Non Teaching Staff	02/07/2018	AS the college is a government institution we follow the rules and regulation applicable for the government employees of Govt. Of Chhattisgarh
Students	02/07/2018	AS the college is a government institution we follow the rules and regulation applicable for the government employees of Govt. Of Chhattisgarh

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2018	21/06/2018	42
Vriksharopan and Van Mahotsav Karyakram	30/07/2018	30/07/2018	78
Independence Day	15/08/2018	15/08/2018	62
NSS Sthapna Diwas	24/09/2018	24/09/2018	68
Mahatma Gandhi Jayanti	02/10/2018	02/10/2018	52
Surgical Strike Day	29/09/2018	29/09/2018	68
National Unity Day	31/10/2018	31/10/2018	56
Rashtriya Yuva Diwas	12/01/2019	12/01/2019	62
Republic Day	26/01/2019	26/01/2019	58

Rashtriya Tambako Niyamtran Karyakram	07/02/2019	07/02/2019	52
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Orientation program through NSS, 2.Tree Plantation Drive, Regular Campaigning Via Rallies, 3.Slogan writing etc. Plastic removal Drive. 4.Highlighting the importance of Water Conservation through posters. 5.Talk on the importance of Sanitation. 6.Green Audit.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE-1 PLANTATION AND IDENTIFICATION OF THE PLANTS OF THE MEDICINAL VALUE

Introduction The term medicinal plants include various types of plants used in herbalism and some of these plants have medicinal activities. These medicinal plants are considered as a rich resource of ingredients which can be used in drug development and synthesis. Besides that these plants play a critical role in the development of human cultures around the whole world. These days the term "Alternative Medicine has become very common in western culture, it focuses on the idea of using the plants for medicinal purposes. But the current belief that medicines which come in capsules or pills are the only medicines that we can trust and use. Even so, most of these pills and capsules we take and use during our daily life came from plants. Medicinal plants are frequently used as raw materials for extraction of active ingredients which are used in the synthesis of different drugs. Like in case of laxatives, blood thinners, antibiotics and antimalarial medications, contain ingredients from plants. Moreover the active ingredients of Taxol, vincristine, and morphine are isolated from foxglove, periwinkle, yew, and opium poppy, respectively.

Objective To plant and identify plants of medicinal value around the vicinity of the college so that the vast resources of such plants are utilized for the well being of the community. The Context Sitting cosily amidst the scenic mountains belonging to Maikal ranges the college is the home of diverse flora and fauna. Because of sustained and systematic tree plantation drives since its inception the college is now the home of an amazing variety of medicinal plants like Ashwagandha, Giloy, Sarpagandha, Parijaat, Sahjan, Chiraita, Kaitha, Aloevera, Pudina, Tulsi, Neem are a few to mention among more than 50 local and exotic varieties of medicinal plants in the college campus. These plants are sparingly used by the members of the college family and local populace alike for medical and nutritional purposes.

The Practice: A specialized committee appointed by the principal of the college does the preliminary groundwork of the Green Audit under the supervision of the Department of Botany a team of teachers as well as students conduct a thorough survey of the area adjacent to the college for the plants of medicinal value. Identifying and labeling of the plants is done and plants that need proper attention are segregated. An awareness drive is organized to make students aware of the properties of such plants. **Conclusion** Therefore it is a very important point for the open access journals to encourage researchers and clinicians to work hard in order to clarify the main active ingredients which can be extracted from medicinal plants. Moreover, to clarify their role in the treatment of present diseases, and how they can be used to produce or synthesize more effective drugs.

BEST PRACTICE-2 SYSTEMATIC VOTER AWARENESS DRIVE

Introduction SVEEP also known as Systematic Voters Education and Electoral Participation is a programme which was launched by the Election Commission of India. The primary objective of the programme is to educate people about the importance of voting. The Election Commission of India (ECI) hopes to make the Indian citizens more participative through SVEEP. The design of SVEEP is based on the socio-economic and

demographic profile of the state. SVEEP started off as a small-scale Information, Education and Communication (IEC) activity and the programme was established and given the name in 2010. The phase covered a staggering 17 General Elections to State Assemblies and also three revisions of the electoral roll. Objectives The objectives of SVEEP are: Educating civilians about the importance of voting Increase participation of people in elections Increase participation in registration and turnout The Context There has been a lot of concern recently regarding the low percentage of voter turnout in the elections whether they be the local or the Lok Sabha and Assembly elections. The election commission has been trying to improve the voter turnout percentage in the elections. India being the largest democracy, participation of the voters in the elections is of utmost importance. The Practice There is a special SVEEP committee in the college headed by a Nodal Officer a dedicated Professor among the teaching members of the college who is responsible for the planning and implementation of various programmes in the college as well as the adjacent villages to create awareness amongst masses for maximum public participation in the local, Assembly and National elections. The nodal officer appoints two SVEEP campus ambassadors, one male and one female student of the college who represent all the students of the college. The SVEEP committee designs an annual calendar of activities to be followed during the academic year for systematic voter awareness. The committee ensures the maximum possible participation of all the students of the college. The Students then reachout to the local community through various programmes like debates, quizzes, rallies, EVM- VVPAT presentation and training ,oath taking ceremonies as well as skits. One such interesting programme is Loktantra Bandhan Karyakram in which rakhi is tied to all the students as well as other participants in the programme over the age of eighteen to ensure 100 percent voter turnout Conclusion: We have not only been fairly successful in creating awareness for the voting rights of the people but also have contributed substantially to the voter turnout percentage of the local elections where volunteers from the college worked tirelessly to bring people to the voting booths.The college takes immense pride in the fact that the efforts of the SVEEP committee has been appreciated by the local administration as well as the affiliating Atal Bihari Vajpayee University Bilaspur.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://gnkckota.ac.in/Uploads/BEST%20PRACTICES%202018-19_2021106120239.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

institutional distinctiveness - The institute is situated in the remote scheduled area and caters to the educational needs of the backward and downtrodden sections of the society. More than 85 of our students belong to ST/SC/and other backward classes. The majority of the students come from the BPL section of the society yet our college is known for excellent annual results. More than 80 of our students were successful in last years university examinations. This is the outcome of the grit of our students as well as the innovative teaching methods used by our teachers. The intellectual output appears to be significant as most of our students are first generation learners.

Provide the weblink of the institution

https://gnkckota.ac.in/Uploads/INSTITUTIONAL%20DISTINCTIVENESS%202018-19_2021096202521.pdf

8.Future Plans of Actions for Next Academic Year

1. To organize National Seminars in the subjects English and History in the forthcoming session. 2. The Efforts for collaboration and extension activities 3 Extension activities connecting the society NSS and Red Cross. 4 Beautification of the main college campus and the college garden. 5. More focus and dedicated effort on gender sensitization and gender equity. 6. Coaching and training program for state and national level sports competitions 7. Focused awareness programme on eye donation, leprosy, snake bite prevention and awareness programme. 8. Proposal for New Post Graduate Programme for arts, commerce and science faculties. 9. To create awareness amongst students regarding traffic safety.